

## Seminar on Smoking (Public Health) Ordinance Application Form

### 1. Purpose

The seminar aims to enhance the knowledge of venue managers of the Smoking (Public Health) Ordinance (Cap. 371), provide them with guideline on handling smoking offences in no smoking areas and assist them to comply with the Ordinance and implement the requirements effectively.

### 2. Seminar content

- Smoking situation in Hong Kong
- Guidelines on handling smoking offence
- Brief introduction of Smoking (Public Health) Ordinance
- Harmful effects of smoking and second-hand smoke
- Duties and responsibilities of 'Manager'
- Case discussion

### 3. Seminar Location

Lecture Theatre, 1/F, Public Health Laboratory Centre, 382 Nam Cheong Street, Kowloon.

### 4. Date and Time (Please tick ✓ in the appropriate box)

<input type="checkbox"/>	1. 16 <sup>th</sup> March 2020 (Monday)*	3:00pm to 4:00pm	No. of Participant : _____
<input type="checkbox"/>	2. Our Organisation would like to apply for the Outreach service of provided by the Tobacco & Alcohol Control Office in our venue with _____ participants, please contact us.		

\* **Application deadline: 2<sup>nd</sup> March 2020** (Remarks: Reservation of seats is subjected to telephone/fax/email confirmation)

### 5. Contact Information of the Applicant

For organizations or groups interested in participating in the above seminar, please complete the form and fax to 2575 8944 or email to [tobaccocontrol@dh.gov.hk](mailto:tobaccocontrol@dh.gov.hk) or mail to Tobacco and Alcohol Control Office at 1801-1803, 18/F, Wing On Kowloon Centre, 345 Nathan Road, Kowloon. For any enquiries, please contact us at 2961 8823.

Name of Organisation: (Chinese) \_\_\_\_\_  
(English) \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date: \_\_\_\_\_ Company Chop: \_\_\_\_\_

Email: \_\_\_\_\_

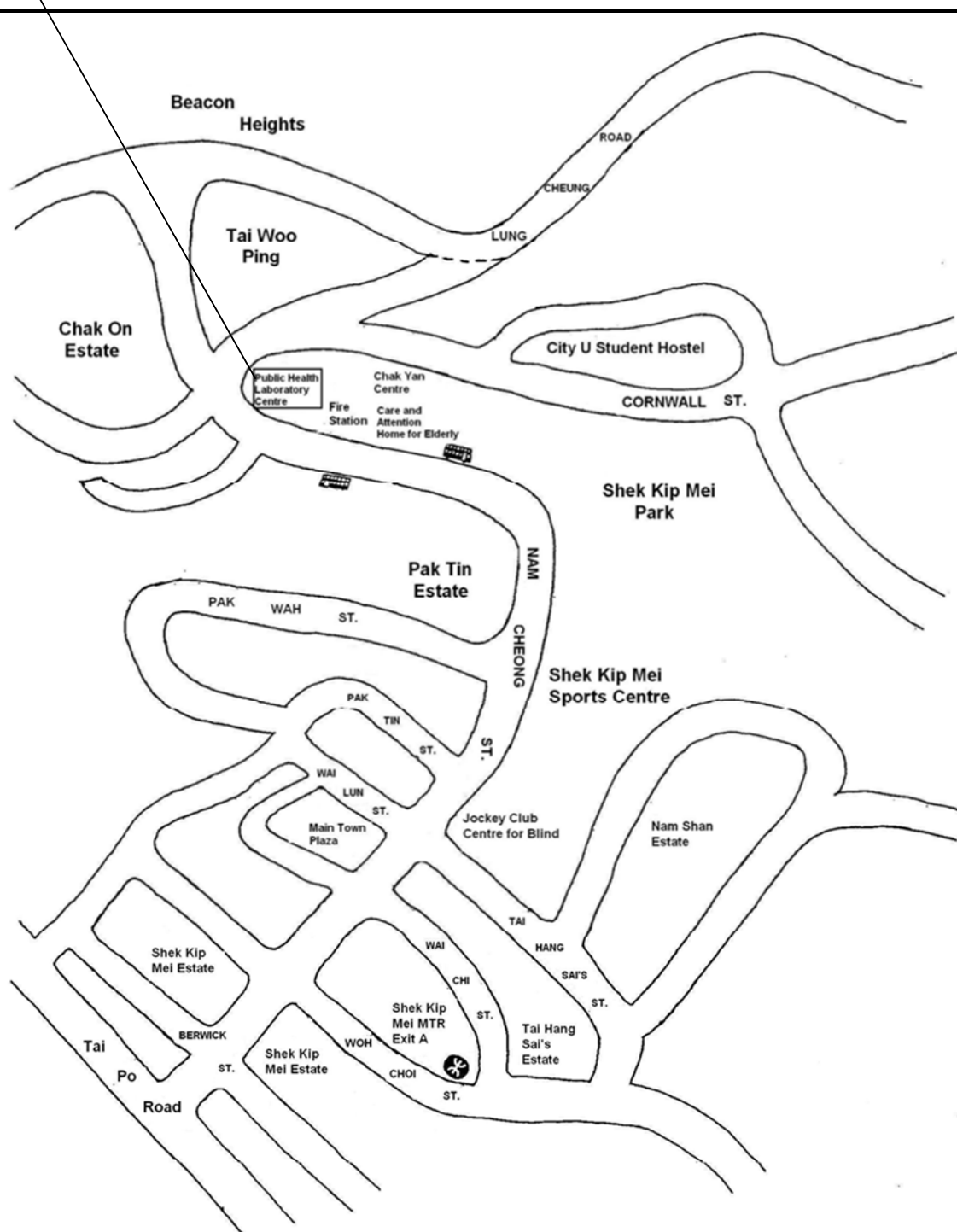


## Seminar on Smoking (Public Health) Ordinance

**Seminar Location :** Lecture Theatre, 1/F, Public Health Laboratory Centre, 382 Nam Cheong Street, Kowloon.

### Location Map for Public Health Laboratory Centre

Public Health  
Laboratory Centre



Green Minibus Route: From Shek Kip Mei MTR Station(Exit A), and travel to Chak On Estate by green minibus 30A, 30B, 32A or 32M.  
(via the Public Health Laboratory Centre)



Bus Route: 2B, 2D, 2F, 86, 86A, 86C, 86P, 86X, 87A, 87B (via the Public Health Laboratory Centre)

## **Notice of Collection of Personal Data**

### **1. Purpose of Collection**

- i. The personal data provided will be used by the Department of Health (“DH”) for processing your application.
- ii. The personal data collected will be retained no longer than necessary for the fulfillment of the above purpose.
- iii. The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to provide the requested service to you.

### **2. Classes of Transferees**

The personal data you provide are mainly for use within DH but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in Section 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

### **3. Access to Personal Data**

You have the right of access and correction with respect to your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in Section 1 above. A fee may be imposed for complying with a data access request.

### **4. Enquiries**

Enquiries concerning personal data provided, including the making of access and corrections, should be addressed to Senior Executive Officer, Tobacco and Alcohol Control Office, Department of Health, 1801-1803, 18/F, Wing On Kowloon Centre, 345 Nathan Road, Kowloon.