

## Application Form of Health Education Materials

Notes to Applicant:	<ol style="list-style-type: none"> <li>1. Please complete the form and <b>fax to 2575 8944</b>. For enquiries, please <b>call 2961 8823</b>.</li> <li>2. Tobacco and Alcohol Control Office of the Department of Health reserves the rights for the quantity of materials to be distributed. Applicant should agree and ensure that use of the materials must not be related to any tobacco promotion and advertisement, and not related to any organizations which accept sponsorship or funds from tobacco related companies or tobacco industry.</li> <li>3. All materials can only be used for non-profit making purpose.</li> <li>4. No duplication or extraction of the materials is allowed without authorization by the Department of Health.</li> </ol>
---------------------------	--

**To be Completed by Applicant (please delete where inappropriate)**

The information contained in this form will only be used for processing the request for health education materials

Name of Organization :				
Name of Applicant :			Post :	
Tel. :		Fax :		Email Address :
Address :	(Flat/Room)	(Floor)	(Block)	(Name of Building)
(Name of Estate)			(No. & Name of Street)	
(District)			HK / KLN / NT	
Intended use of materials :				
<b><i>Staff of Tobacco and Alcohol Control Office will inform the applicant the date and time for picking up materials by phone. Please bring along recycle bag(s)/container(s) and arrange transportation accordingly.</i></b>				
Collection Point : Room 904, 9/F, Oceanic Industrial Centre, 2 Lee Lok Street, Ap Lei Chau, Hong Kong (MTR South Horizons Station Exit B/C)				

Signature of Applicant & Stamp of Organization: \_\_\_\_\_ Application Date: \_\_\_\_\_

**(For Official Use Only)**

District		Staff	
Team		Date	

Date of distribution :	Time of distribution :
Name of receiver :	Name of distributor :
Signature of receiver :	Signature of distributor :
Signature and post of the data entry :	



衛生署控煙酒辦公室

Tobacco and Alcohol Control Office  
Department of Health



健康教育素材領取處

## Health Education Materials Collection Point



地址:

香港鴨脷洲利樂街2號  
海灣工貿中心9樓904室  
(港鐵海怡半島站B/C出口)

服務時間:

只於預約時間開放

Address:

Room 904, 9/F  
Oceanic Industrial Centre  
2 Lee Lok Street, Ap Lei Chau, Hong Kong  
(MTR South Horizons Station Exit B/C)

Service Hours:

By Appointment Only

Please indicate the quantity of Health Education Materials required in the appropriate boxes.

Type		Description	Style	Code	Requested Quantity	Approved Quantity #
No Smoking Signage (For use in the statutory No Smoking Areas only, please refer to the Smoking (Public Health) Ordinance or related leaflets for reference)	Plastic Plate	Smoking is Prohibited in All Indoor Areas of this Building No Smoking - Fixed Penalty \$1,500 20 x 20 cm (Not for residential or commercial-residential buildings)	White Bilingual	PP02		
	Aluminium Plate	No Smoking - Fixed Penalty \$1,500 21 x 12 cm	Golden Bilingual	AP04		
		No Smoking - Fixed Penalty \$1,500 21 x 12 cm	Silver Bilingual	AP05		
		No Smoking - Fixed Penalty \$1,500 25 x 14 cm	Golden Bilingual	AP08		
		No Smoking - Fixed Penalty \$1,500 25 x 14 cm	Silver Bilingual	AP09		
		No Smoking - Fixed Penalty \$1,500 29 x 16 cm	Golden Bilingual	AP12		
		No Smoking - Fixed Penalty \$1,500 29 x 16 cm	Silver Bilingual	AP13		
	Sticker	No Smoking Sign 8 x 8 cm	Golden Bilingual	S03		
			Silver Bilingual	S04		
		No Smoking - Fixed Penalty \$1,500 10 x 14 cm	Light Blue Bilingual	S06		
		Smoke-free Workplace 20 x 9 cm	Golden Bilingual	S09		
			Silver Bilingual	S10		
		Smoke-free Workplace - Fixed Penalty \$1,500 20 x 9 cm	Golden Bilingual	S11		
			Silver Bilingual	S12		
		No Smoking - Fixed Penalty \$1,500 18 x 8 cm	Golden Bilingual	S15		
Silver Bilingual			S16			
No Smoking - Fixed Penalty for Violation \$1,500 15 x 21 cm		Light Blue Bilingual	S30			
No Smoking - Fixed Penalty \$1,500 29 x 16 cm		Golden Bilingual	S39			
No Smoking - Fixed Penalty \$1,500 29 x 16 cm		Silver Bilingual	S40			
No Smoking - Fixed Penalty \$1,500 25 x 14 cm		Golden Bilingual	S41			
No Smoking - Fixed Penalty \$1,500 25 x 14 cm		Silver Bilingual	S42			
No Smoking - Fixed Penalty \$1,500 21 x 12 cm	Golden Bilingual	S43				
No Smoking - Fixed Penalty \$1,500 21 x 12 cm	Silver Bilingual	S44				
	"No Tobacco Products Shall be Sold to the Person under 18" 43 X 25 cm	Bilingual	S28			
Information Card	Statutory No Smoking Areas Information Card	Bilingual	IC02			
	Smoking Cessation Hotline Information Card	Bilingual	IC05			
Leaflet / pamphlet	Smoking & Men	Chinese	L02			
		English	L03			
	Smoking & Women	Chinese	L04			
		English	L05			
	Smoking & Youth	Chinese	L06			
		English	L07			
	For a better environment, say "No" to secondhand smoke	Bilingual	L13			
	Get Rid of Smoking Set You Free!	Bilingual	L14			
	Restrictions on Tobacco Advertisement	Bilingual	L18			
	Smoking (Public Health) Ordinance Designated No Smoking Area Guide	Bilingual	L26			
		Simplified Chinese	L27			
	The Hazards of Waterpipe Smoking	Bilingual	L29			
	Smoking (Public Health) Ordinance Designated No Smoking Areas in Public Transport Facilities	Bilingual	L41			
	Smoke-free Public Transport Carriers	Bilingual	L43			
Electronic Cigarette	Bilingual	L44				
"No Smoking" Materials for Restaurant and Bar	White Mini Plastic Plate with "No Smoking" Sign 3 x 4 cm	Bilingual	M01			
	A-shaped Acrylic Stand with "No Smoking" Sign 5.6 x 5.4 x 7 cm	Bilingual	M02			
	Menu Acrylic Stand with "Smoke-free Environment Best For All" 10 x 10 x 5.6 cm	Bilingual	M04			

# For TACO Use Only

Type	Item	Format	Code	Requested Quantity	Approved Quantity #
Poster	Go Smoke-free and Stay Healthy	A4 Bilingual	P01		
		A2 Bilingual	P02		
	Under Smoke-free Measures Please don't smoke (For use in the statutory No Smoking Areas only, please refer to the Smoking (Public Health) Ordinance or related leaflets for reference)	A2 Bilingual	P04		
	Smoke-free restaurant, we're enjoying it (For use in restaurant)	A4 Bilingual	P05		
		A2 Bilingual	P06		
	Taste better, taste fresher, taste of smoke-free restaurant (For use in restaurant)	A4 Bilingual	P07		
		A2 Bilingual	P08		
	No smoking in both indoor and outdoor areas	A2 Chinese	P11		
	No smoking in indoor areas	A2 Chinese	P12		
	No Smoking (For use in workplace and restaurant)	A1 Bilingual	P15		
	No Smoking (For use in shopping mall and restaurant)	A2 Bilingual	P16		
	Smoking is prohibited in shopping malls Maximum Penalty \$5,000	A2 Bilingual	P18		
		A1 Bilingual	P19		
	Smoking is Prohibited in All Public Lifts Fixed Penalty \$1,500	A2 Bilingual	P21		
	Smoking Cessation Hotline 1833 183	A2 Bilingual	P22		
	Quitting Smoking Sets You Free	33 x 60 cm English	P24		
	Smoking Causes Sexual Impotence	33 x 60 cm Chinese	P25		
		33 x 60 cm English	P26		
	Smoking Damages Your Health & Appearance	33 x 60 cm English	P28		
	Secondhand Smoke NO WAY	33 x 60 cm Chinese	P29		
		33 x 60 cm English	P30		
	"1=2" The Harmful effects of Secondhand Smoke	A2 Chinese	P31		
	Thank you for supporting indoor smoke-free policy	A2 Chinese	P32		
	Smoke-free workplace benefits both employers and employees	A2 Chinese	P35		
	Quit Smoking It's Never Too Late	A2 Bilingual	P37		
	Be Good to Yourself Quit Smoking	A2 Bilingual	P38		
	Being Smoke-Free The Key to Enjoyable Parks	A2 Bilingual	P39		
	\$ 1,500 Fixed Penalty for a Smoking Offence	A2 Bilingual	P40		
	Multilingual No Smoking Poster This is a designated no smoking area The fixed penalty for smoking offence is \$1,500 (For use in the statutory No Smoking Areas only, please refer to the Smoking (Public Health) Ordinance or related leaflets for reference)	A2 Multilingual	P42		
	No Smoking in Open-Air Public Transport Facilities from 1 December 2010	A2 Bilingual	P45		
	Quit Smoking Dial 1833 183 is easier than asking for a light	A2 Bilingual	P46		
	Enjoy a smoke-free environment	A2 Bilingual	P47		
	Do the best thing for family: Quit smoking Fixed penalty for smoking offence in a no smoking area \$1,500	A2 Bilingual	P48		
Do the best thing for yourself: Quit smoking Quitting smoking Healthier... Prettier... Live longer...	A2 Bilingual	P49			
Smoking = Diseases	A2 Bilingual	P50			
No-smoking areas boost public health	A2 Bilingual	P51			
Smoking including waterpipe (shisha) smoking is prohibited in all indoor public areas	A2 Bilingual	P52			
Say no to cigarettes and electronic cigarettes	A2 Bilingual	P55			
Do Not Smoke Shisha (Waterpipe)	A2 Bilingual	P56			
Extension of Statutory No-smoking Areas at Bus Interchanges	A2 Bilingual	P58			

# For TACO Use Only

Remarks:

A1= 594mm x 840mm	A2= 420mm x 594mm
A3= 297mm x 420mm	A4= 210mm x 297mm

## **Notice of Collection of Personal Data**

### 1. Purpose of Collection

- i. The personal data provided will be used by the Department of Health (“DH”) for processing your application.
- ii. The personal data collected will be retained no longer than necessary for the fulfillment of the above purpose.
- iii. The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to provide the requested service to you.

### 2. Classes of Transferees

The personal data you provide are mainly for use within DH but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in Section 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

### 3. Access to Personal Data

You have the right of access and correction with respect to your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in Section 1 above. A fee may be imposed for complying with a data access request.

### 4. Enquiries

Enquiries concerning personal data provided, including the making of access and corrections, should be addressed to Senior Executive Officer, Tobacco and Alcohol Control Office, Department of Health, Room 1801, 18/F, Wing On Kowloon Centre, 345 Nathan Road, Kowloon.