

Application Form of No Smoking Sign (Applicable from 1 January 2026) and Print Media

Notes to Applicant:

1. Please complete the form and **fax to 2575 8944 or email to tobaccocontrol@dh.gov.hk**. For enquiries, please **call 2961 8823**.
2. The quantity of materials to be distributed is subject to availability. Applicant should agree and ensure that use of the materials must not be related to any tobacco promotion and advertisement, and not related to any organizations or events which receive sponsorship or funds from tobacco related companies or tobacco industry.
3. All materials can only be used in the statutory No Smoking Areas and for non-profit making purpose.
4. No duplication or extraction of the materials is allowed without authorization by the Department of Health.

To be Completed by Applicant

The information contained in this form will only be used for processing the request for no smoking sign (Applicable from 1 January 2026) and poster

Name of Organization:				
Name of Applicant:			Post:	
Tel.:		Fax:		Email Address:
Address: (Flat/Room)		(Floor)	(Block)	(Name of Building)
(Name of Estate)			(No. & Name of Street)	
(District)		☐ HK	☐ KLN	☐ NT
Intended use of materials and their location(s):				
Staff of Tobacco and Alcohol Control Office will inform the applicant the date and time for picking up materials by phone. Please bring along recycle bag(s)/container(s) and arrange transportation accordingly. Collection Point : Room 1801, 18/F, Wing On Kowloon Centre, 345 Nathan Road, Kowloon (MTR Jordan Station Exit A) Service Hours : By Appointment Only				

Signature of Applicant & Stamp of Organization: _____ Application Date: _____

(For Official Use Only)

District		Staff	
Team		Date	

Date of distribution:	Time of distribution:
Name of receiver:	Name of distributor:
Signature of receiver:	Signature of distributor:
Signature and post of the data entry:	

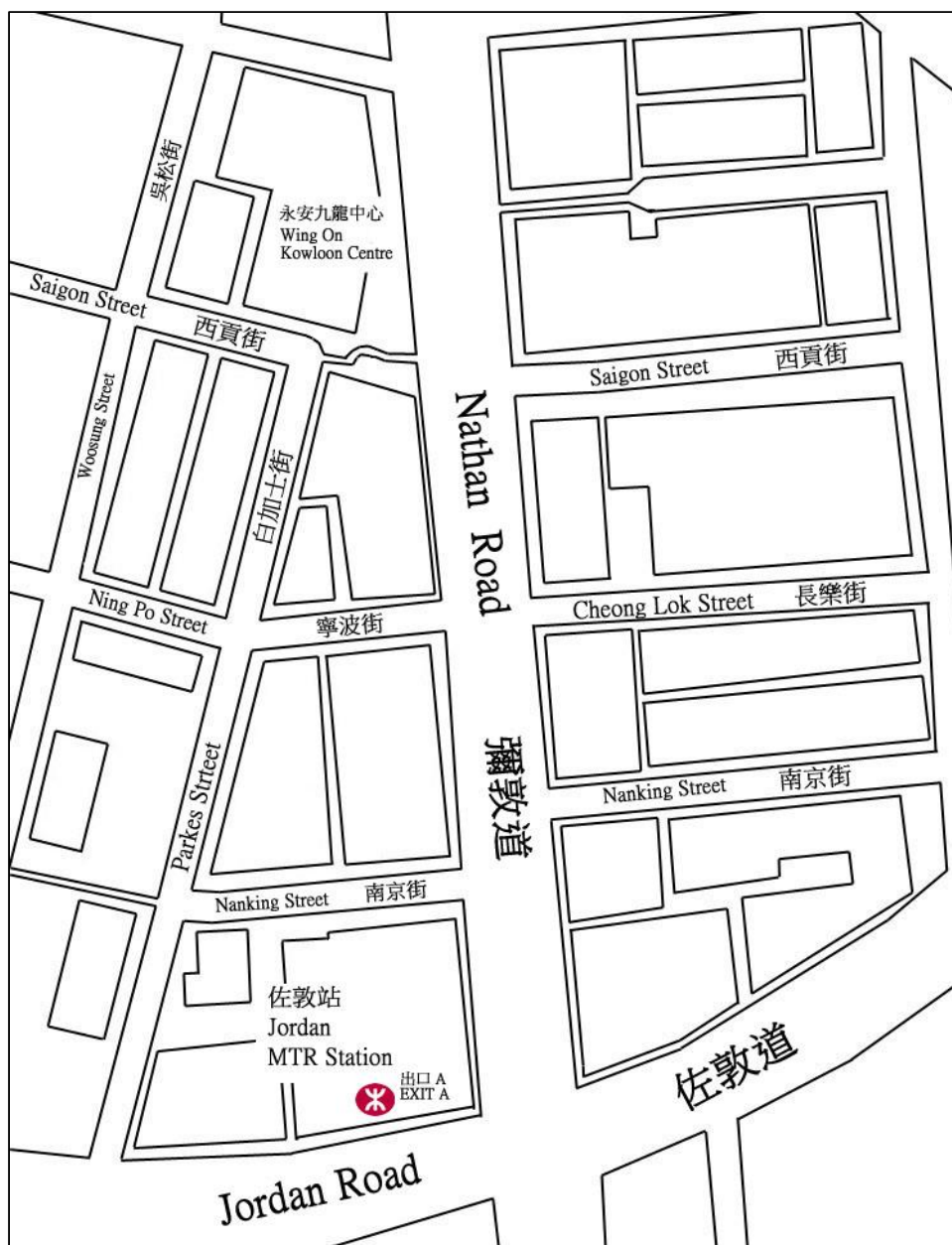


衛生署控煙酒辦公室

Tobacco and Alcohol Control Office
Department of Health



領取地點 Collection Point



地址:

九龍彌敦道345號
永安九龍中心18樓1801室
(港鐵佐敦站A出口)

服務時間:

只限預約時間

Address:

Room 1801, 18/F,
Wing On Kowloon Centre,
345 Nathan Road, Kowloon
(MTR Jordan Station Exit A)

Service Hours:

By Appointment Only

**The following No Smoking Signages (applicable from 1 January 2026)
and posters shall be posted in statutory No Smoking Areas only,
For details, please refer to the Smoking (Public Health) Ordinance (Cap. 371)**

Please indicate the quantity required in the appropriate boxes.

Type		Description		Style		Code	Requested Quantity	Approved Quantity #		
No Smoking Signage (Applicable from 1 January 2026)	Aluminium Plate	No Smoking - Fixed Penalty \$3,000	21 x 12 cm	Golden	Bilingual	AP21				
				Silver	Bilingual	AP22				
		No Smoking - Fixed Penalty \$3,000	25 x 14 cm	Golden	Bilingual	AP23				
				Silver	Bilingual	AP24				
				No Smoking - Fixed Penalty \$3,000	29 x 16 cm	Golden	Bilingual	AP25		
						Silver	Bilingual	AP26		
	Sticker	No Smoking Sign	8 x 8 cm	Golden	Bilingual	S101				
				Silver	Bilingual	S102				
		No Smoking - Fixed Penalty \$3,000	10 x 14cm	Light Blue	Bilingual	S103				
						No Smoking - Fixed Penalty \$3,000	15 x 21 cm	S104		
		No Smoking - Fixed Penalty \$3,000	18 x 8 cm	Golden	Bilingual	S105				
				Silver	Bilingual	S106				
		No Smoking - Fixed Penalty \$3,000	21 x 12 cm	Golden	Bilingual	S107				
				Silver	Bilingual	S108				
		No Smoking - Fixed Penalty \$3,000	25 x 14 cm	Golden	Bilingual	S109				
				Silver	Bilingual	S110				
		No Smoking - Fixed Penalty \$3,000	29 x 16 cm	Golden	Bilingual	S111				
				Silver	Bilingual	S112				
		No smoking while queuing	29 x 18 cm	Blue	Bilingual	S113				
		No smoking within 3 metres outside this entrance/ exit	29 x 18 cm	Yellow	Bilingual	S114				
Poster	Under Smoke-free Measures Please don't smoke		A3	Bilingual	P04					
	Prohibition of giving smoking products to persons under the age of 18 years		A3	Bilingual	P88					
	Ban on smoking while queuing		A3	Bilingual	P89					
	Expansion of Statutory NSAs to within 3M from entrances/exits of specific premises		A3	Bilingual	P90					
Leaflet / pamphlet		Smoking (Public Health) Ordinance - No Smoking Area Guide (Applicable from 1 January 2026)		Bilingual		L52				

For TACO Use Only

Remarks:

A2 = 42cm x 59.4cm A3 = 29.7cm x 42cm
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Notice of Collection of Personal Data

1. Purpose of Collection

- i. The personal data provided will be used by the Department of Health (“DH”) for processing your application.
- ii. The personal data collected will be retained no longer than necessary for the fulfillment of the above purpose.
- iii. The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to provide the requested service to you.

2. Classes of Transferees

The personal data you provide are mainly for use within DH but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in Section 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

3. Access to Personal Data

You have the right of access and correction with respect to your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in Section 1 above. A fee may be imposed for complying with a data access request.

4. Enquiries

Enquiries concerning personal data provided, including the making of access and corrections, should be addressed to Senior Executive Officer, Tobacco and Alcohol Control Office, Department of Health, Room 1801, 18/F, Wing On Kowloon Centre, 345 Nathan Road, Kowloon.