



Smoking (Public Health) Ordinance

Exhibition Boards on Designated No Smoking Areas

Application Form

To assist managers of statutory no smoking areas to publicize the no smoking requirement in their premises, a set of exhibition boards on new designated no smoking areas of the Smoking (Public Health) Ordinance is prepared by the Tobacco and Alcohol Control Office of the Department of Health. Organizations interested in borrowing the exhibition boards should read the Borrowing Regulations and submit the completed application form either by **fax at 2575 8944**, by **email to tobaccocontrol@dh.gov.hk**.

For enquiries, please contact us at **2961 8823**.

- A. Theme of exhibition board (8 pieces, 600mm (W) x 850mm (H) each)
- Smoking (Public Health) Ordinance
 - Designated No Smoking Areas
 - Enforcement of the Ordinance
 - Hazards of Smoking and Secondhand Smoke
 - Smoking Cessation Services

B. Date of borrowing

From _____ (DD/MM/YY) to _____ (DD/MM/YY)

C. Display panel for exhibition board: Required Not required

D. Borrower information

Name of organization with company chop : _____

Address : _____

Contact Person : _____

Position : _____

Telephone number : _____ Fax : _____

Date : _____

For official use **ONLY**

	Signature of officers	Date
Approval		
Booking		
Borrow		

	Signature of officers	Date
Return		
Remarks		

Borrowing Regulations

1. Please read the Borrowing Regulations and return the completed application form to Tobacco and Alcohol Control Office by fax, email or mail.
2. Except by special arrangement, the exhibition boards can be borrowed for up to two weeks.
3. Upon receiving completed application form, borrower will be contacted for confirmed borrowing period and the date of collecting exhibition boards and display panel. The venue of collection / return materials is **Room 904, 9/F, Oceanic Industrial Centre, 2 Lee Lok Street, Ap Lei Chau, Hong Kong (By appointment only)**.
4. Borrower should present the original copy of application form when he/she collect for the exhibition boards and display panel.
5. The borrowed materials should only be used for non-profit purposes.
6. Borrower should bear all responsibilities and charges incurred due to any damages and/or loss of the borrowed materials.
7. Borrower is required to return all the borrowed materials on due date with no damage.
8. Each organization should only borrow one set of exhibition boards at each time.

Sample of Exhibition Boards

The image displays 12 sample exhibition boards arranged in a 3x4 grid. Each board is a colorful informational poster with text in both Chinese and English. The boards cover the following topics:

- Board 1 (Top Left):** 《吸煙(公眾衛生)條例》 (Smoking (Public Health) Ordinance). It explains the purpose of the ordinance and lists designated no smoking areas.
- Board 2 (Top Middle-Left):** 指定非吸煙區 (Designated No Smoking Areas). It lists various locations like restaurants, public transport, and government buildings.
- Board 3 (Top Middle-Right):** 指定非吸煙區 (Designated No Smoking Areas). It explains the definition of an indoor area and provides examples.
- Board 4 (Top Right):** 指定非吸煙區 (Designated No Smoking Areas). It shows a grid of various locations including schools, public transport, and government buildings.
- Board 5 (Middle Left):** 條例的執行 (Enforcement of the Ordinance). It details the penalties for smoking in designated areas.
- Board 6 (Middle Middle-Left):** 條例的執行 (Enforcement of the Ordinance). It provides contact information for the Tobacco Control Office.
- Board 7 (Middle Middle-Right):** 吸煙與二手煙的禍害 (Hazards of Smoking and Secondhand Smoke). It discusses the health risks of both.
- Board 8 (Middle Right):** 戒煙服務 (Smoking Cessation Services). It promotes the benefits of quitting and provides information on where to seek help.

Each board includes the contact information for the Tobacco and Alcohol Control Office: 1833 1833 (English) and 2961 8823 (Chinese).

Notice of Collection of Personal Data

1. Purpose of Collection

- i. The personal data provided will be used by the Department of Health (“DH”) for processing your application.
- ii. The personal data collected will be retained no longer than necessary for the fulfillment of the above purpose.
- iii. The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to provide the requested service to you.

2. Classes of Transferees

The personal data you provide are mainly for use within DH but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in Section 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

3. Access to Personal Data

You have the right of access and correction with respect to your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in Section 1 above. A fee may be imposed for complying with a data access request.

4. Enquiries

Enquiries concerning personal data provided, including the making of access and corrections, should be addressed to Senior Executive Officer, Tobacco and Alcohol Control Office, Department of Health, Room 1801, 18/F, Wing On Kowloon Centre, 345 Nathan Road, Kowloon.